

Lincoln Conservation District  
220 N Howard  
Canton, SD 57013

Present:

Gene Thormodsgaard, Chairman  
Lorin Brass, Vice Chairman  
Nancy Bitterman, Treasurer  
Merlyn Rennich

Others Present:

Lynda Johnson, District Manager

November 11, 2014

Thormodsgaard called the meeting to order.

Motion by Bitterman and seconded by Brass to approve minutes from September 16, 2014 meeting. All approved.

NRCS Report-Handout was given and reviewed.

Conservation Plan Report -Motion by Bitterman and seconded by Rennich to approve plans signed since our last meeting. All approved.

Financial Report-Motion by Brass and seconded by Bitterman to pay all bills including Bubba's Quality Parts but not NACD. All approved.

Office Report-Motion by Rennich and seconded by Brass to put a railing around the top of the cooler per specs from our insurance company and to also have our walk in door looked at. All approved. Discussion was held regarding the district providing life insurance for Johnson, she is to present more information at our next meeting.

Miner Conservation District currently has a grant with the State Conservation Commission and they feel they will not use all of the funds. Districts were sent an email asking if they would like to be part of the grant. Motion by Bitterman and seconded by Brass to let Miner Conservation District know that we would like to work with them on the grant.

Board of Supervisors was given copies of an employee manual that Bitterman and Johnson have been working on. The manual will be discussed at next meeting after supervisors had a chance to review it.

Motion by Rennich and seconded by Bitterman to approve our Long Range Plan. All approved.

Motion by Brass and seconded by Rennich to approve our Annual Plan of Work. All approved.

Motion by Bitterman and seconded by Brass to approve our District Policies with changes. All approved.

Johnson will have her review in December; Bitterman will email Johnson self evaluation form. Discussed that we need to order trees from Big Sioux Nursery by December 1, 2014. Discussed our grass drill program at great lengths, and the problem of not finding an operator, talked of raising our wages.

Bitterman had received an email from NACD about doing an evaluation of the Board of Supervisors; we will look at that next month. Johnson mentioned that we could apply for a grant next spring that would make funds available in 2016 for potential customers. Johnson is to work on the grant and apply for it. Johnson has been working on the large newsletter we send out, she is hoping next week to go out and try and sell some advertising.

Johnson will be attending the safety benefits meeting November 12-13 in Pierre. Leadership will be held in Oacoma January 7<sup>th</sup> & 8<sup>th</sup>. Johnson is to make 2 room reservations at this time.

Our next meeting will be December 16, 2014 at 5:00 p.m. Johnson is to look at the weeks of December 8<sup>th</sup> and 15<sup>th</sup> for our Christmas Party and let the board of supervisors know what date will work.

The Board of Supervisors entered in executive session for 15 minutes.

Motion by Brass and seconded by Bitterman to adjourn the meeting. All approved.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lynda".

Lynda Johnson  
District Manager

Lincoln Conservation District  
220 N Howard  
Canton, SD 57013

Present:

Gene Thormodsgaard, Chairman  
Lorin Brass, Vice Chairman  
Craig Dittberner  
Nancy Bitterman, Treasurer  
Merlyn Rennich

Others Present:

Lynda Johnson, District Manager

September 16, 2014

Thormodsgaard called the meeting to order.

Motion by Brass and seconded by Bitterman to approve minutes from the August 22, 2014 meeting. All approved.

NRCS Report-Handout was given and reviewed.

Conservation Plan Report -Motion by Dittberner and seconded by Brass to approve plans signed since our last meeting. All approved.

Financial Report-Motion by Rennich and seconded by Bitterman to pay all bills but NACD. All approved.

Office Report-we talked about the risk management plan and personnel book, the supervisors will review and discuss at our next meeting. We also talked about putting up a safety rail on top of our cooler. These are all suggestions from our insurance company and could result in a discount on our policy. Johnson will get quotes from contractors about our cooler. Johnson was asking what to do about our old computers she talked to Canton PC Repair and Ken will give us \$80.00 for both. Discussed the price increase from Big Sioux Nursery, due to their price increase and wage increase we will increase our costs 25%. Rennich made the motion and was seconded by Bitterman. All approved.

Motion by Dittberner to hire Justin Wallner to build the frames for our tree boxes, seconded by Brass. All approved. We will have them built so we can move them with our forklift. Our grass drill needs maintenance work done, chains replaced, bearings greased, etc., Thormodsgaard will work on it for us this winter.

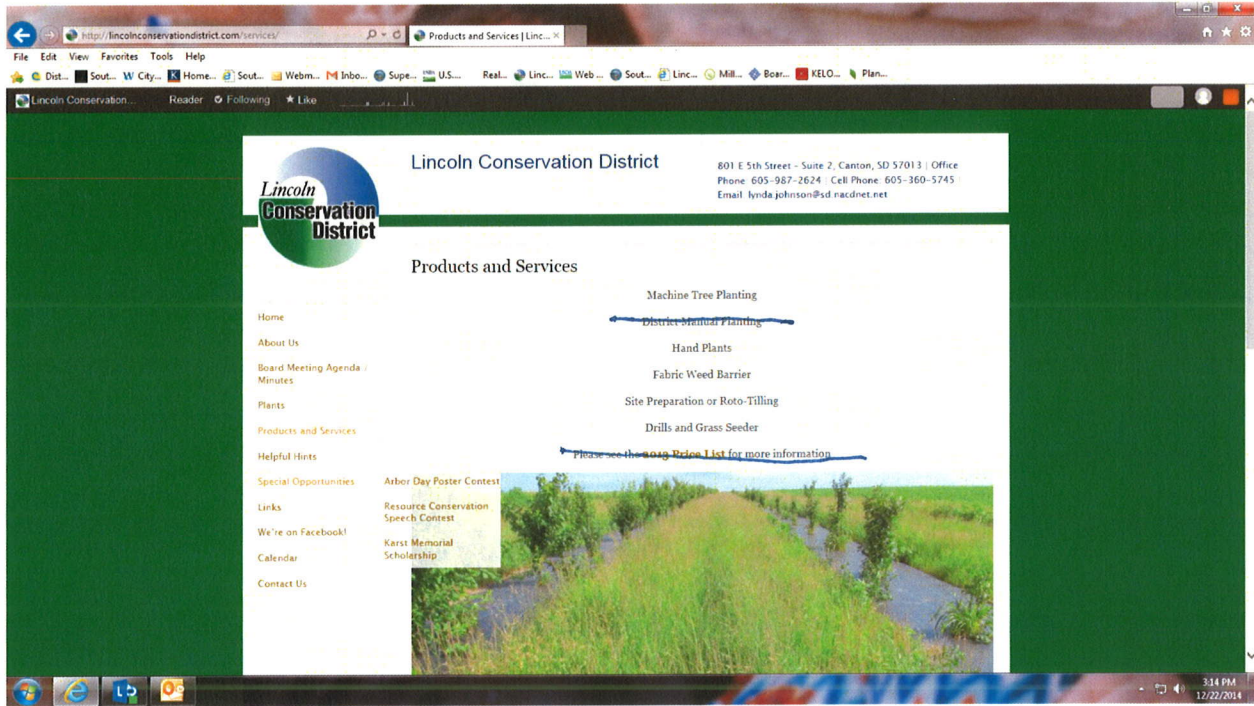
We will work on our Annual Plan of Work at our next meeting.

The SDACD convention will be September 21-23, 2014 at Cedar Shores, Brass and Johnson plan on attending. There is a Risk and Safety Conference November 12-13, 2014 in Pierre; it is ok for Johnson to attend. Supervisors are to have dates at our next meeting for our Christmas Party.

Meeting adjourned by Bitterman and seconded by Dittberner. All approved.


Respectfully Submitted,

  
Lynda Johnson  
District Manager



\* Next Board mtg \*  
1-22-15 6:00 pm

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**Office Address (location A on map below):**  
801 E 5th Street, Suite 2  
Canton, SD 57013

**Tree Shed Address (location B on map below):**  
220 N. Howard  
Canton, SD 57013

**Office Phones:**  
Conservation District – 605-987-2624 ext. **113**  
Conservation District Cell – 605-360-5745  
Natural Resources Conservation Service – 605-987-4332 ext. 3

**Map:**

3:17 PM  
12/22/2014